

***Aside from the monthly tuition, what other expenses can I expect?***

*Tuition is prorated only if you start late.*

Non-refundable Registration Fee of \$50.00 is due at registration.

Materials: Each student must purchase the materials needed for class; the cost of your music book and classroom supplies will vary depending on your instrument. Piano Book/CD \$20, Drums \$63 (Pad, Sticks & metronome), Guitar \$20 (book, pick, Staff notebook), Strings \$20 (method book & Staff notebook) **All students need a dedicated music folder and an instrument.**

**DANCE ATTIRE:** **Ballet/Tap:** Leotard, Tights, tap & ballet shoes \$75

**Hip Hop:** Loose clothes & sneakers

**Dance Bag:** \$20 **Jazz:** Black Boy-cut Uni-tard shorts and Jazz shoes \$70

**Hip-hop sneakers and dance shoes may not be worn in the street.**

**SPRING MUSIC CONCERT ATTIRE:** You must have Black & White Concert Attire. All students must wear black dress shoes. BOYS: Black pants/white dress shirt, and a tie UNLESS OTHERWISE DIRECTED BY TEACHER.

GIRLS: Long Black skirt or pants/white blouse or long black Dress. UNLESS OTHERWISE DIRECTED BY TEACHER.

**PIANO/VOICE RECITAL:** GIRLS - Gown, Mid-length Dress or Pant Suit (any Color) BOYS – SUIT or slacks/ dress shirt

**DANCE RECITAL COSTUMES: \$70 per costume (All costume payments are non-refundable)**

Half of your Non-refundable dance costume total is due the first week of October and the balance is due the first of November.

***How do you calculate the tuition and do you prorate the tuition when a holiday occurs?***

We multiply the daily rate by the number of program days, excluding holidays. This figure is the annual amount, which we then divide into even monthly payments for your convenience. We do not prorate for holidays as they occur because all holidays have already been taken into account.

***What is your payment policy?***

We collect tuition automatically, using your preferred billing method. Payments are due on the 20<sup>th</sup> of each month in advance of service. There is a 5-day grace period. A late payment fee of \$30 is imposed on all payments received on (or after) the 26<sup>th</sup> day of any month. All payments that remain uncollected as of the 26<sup>th</sup> of each month will be considered late and must be accompanied by the \$30 late fee. There is a \$30 return fee on checks that are returned by the bank unpaid and on all declined auto-pay transactions. Weekly, biweekly or daily payments are not permitted. Tuition rate is higher if you decline auto-pay.

***How is billing done and how do you collect tuition?***

All payments are deducted from the customer-designated bank account through our auto-pay system. When you enroll you must provide a credit card or a void check. You will not receive a monthly statement, as part of our initiative to reduce our paper usage. Prodigy will charge the billing method you provided for all fees accrued from late payments, declined or returned transactions or default/early termination of the contract. Tuition rate is higher if you decline auto-pay.

***Are there any incentives or discounts for pre-payment of tuition and fees?***

Yes, we provide early tuition payment incentives as follows: Full annual payment = No Registration Fee (save \$50)

***Do you have a Referral Program?***

Yes. If you recommend a friend who enrolls, you receive \$50 off your tuition per enrolling family, not per child. Bring A Friend Week occurs in October and January. You'll have the opportunity to invite friends to class and get a discount if they enroll.

***What is the Prodigy Customer Portal?***

The customer portal is an online place for enrolled Prodigy parents & students only. It can be accessed through our website: <http://www.psany.com> on the upper right corner. Once you have registered you should go to the login page and click "I don't know my password." Enter your email address as your user ID, and a password will be sent by email. You can logon to manage your account, add students, add classes, make payments and see important announcements, print receipts, plus a whole lot more.

***How much are recital tickets?***

***Recital tickets are non-refundable regardless of your attendance.***

Recital tickets are \$20 per person 5 years old and up. Under 5 years old may share a seat for free. **There is a five-ticket minimum for the dance recital and a 2-ticket minimum for all other shows.** Funds from ticket sales offset the cost of producing the shows. Buy tickets online through our website or our Facebook page ([www.facebook.com/prodigyarts](http://www.facebook.com/prodigyarts)).

***More FAQ's on reverse...***

## Enrollment FAQ

### *What are the special events and performance dates this year?*

EVENT/PLACE	DATE	STUDENTS REPORT	SHOWTIME
<b>Piano Recital &amp; Art Exhibit</b> Place: TBA	Sat. April 5, 2014	5pm	7pm
<b>Spring Concert</b> Place: Prodigy	Sat. May 10, 2014	6pm	7pm
<b>Dance Recital</b> Place: Uniondale High School	Sat. June 21, 2014	4pm	7:30pm
<b>OTHER SPECIAL EVENTS</b>			
<b>DANCE PICTURE DAY</b>	Tuesday, April 22 <sup>nd</sup> , 2014 <i>This is the last day of Spring Break</i>	Time to be announced	

### *Does my child have to participate in these performances?*

Yes, because **no child likes to be excluded.** The children work hard to prepare all year long. Performances give meaning and purpose to their lessons. It creates a sense of urgency and excitement that motivates students to practice and take their lessons more seriously. Also, it is a lot of fun!

### *Can I drop my child off at the performances and then pick them up when it is over?*

This is **strongly discouraged.** Children need the encouragement and approval of their parents. It is important for your child's self esteem that loved ones attend and cheer them on. **Please arrange your schedule so you can enthusiastically attend all shows.**

### *If my child receives transportation but does not need to be picked up by Prodigy on a particular day, what do I do?*

If you need to cancel transportation for the day for any reason, please **call PRODIGY at 516-307-8899 before 1pm.**

### *Is there an Annual Year Book?*

Yes. The annual Yearbook features student Spotlights and booster ads purchased by parents, family and friends of students, as well as local businesses. **This year we will have a special 15<sup>th</sup> Anniversary Year Book on sale starting May 15<sup>th</sup>.**

### *How often will my child have lessons?*

Each student receives a weekly one-hour group or a 30-minute private lesson (based on your choice at registration).

### *Can I receive a make-up for missed classes?*

Make-ups are only for private lessons with 24-hour advance notice of absence or for sudden illness. **Max: 4 make-ups per year. Attendance is your responsibility. If you do not attend classes payment is still due for that month.**

### *By registering my child am I agreeing to an annual contract or can I just come Month to Month?*

When you register **you will be making a commitment to participate in the program from your registration date through mid June.** We do not have a revolving door policy because cultivating your child's artistic development takes consistency and you should consider this to be an investment in your child's future.

### *Do you have a marking system to quantify the students' progress?*

Yes, we use the PSA Mastery System. Students earn a weekly mastery score of 1-5 (5 is the highest) on the assigned dance routines, songs, scripts and/or techniques, which are considered to be homework. Students are expected to achieve a weekly score of 4 or 5 to remain in good standing. Students scoring 3 or lower or those who show up with no books or other items needed for class for four consecutive weeks, will be moved to a more appropriate group.

### *How can I maximize my child's success in the program?*

It is very important that parents **set up a daily practice schedule with their child and enforce it in a positive way as homework. Monitor your child's weekly mastery score and initiate a good monthly reward system as an incentive for achieving four weeks of excellent mastery scores.** Make sure your child is prepared for each class with materials/books. Most important, show your support and genuine enthusiasm for what your child is doing and communicate the following to your child:

- Learning to play an instrument (or taking dance, drama or art classes) is a privilege.
- If you are going to do something – it is important that you do it well.

**SO WORK HARD, GIVE IT YOUR BEST EFFORT AND HAVE FUN!**